**Region 5 Administrative Committee Meeting**

**April 1, 2024, 9:05 p.m. – 10:21 p.m.**

**Zoom**

**I. CALL TO ORDER**

The meeting was called to order at 9:05pm by Regional Administrative Committee Chairman, Tami Schaafsma.

**II. ROLL CALL**

*Present:*

Tami Schaafsma, Regional Administrative Committee Chairman (RACC)

Patrick Jordan, Regional Administrative Committee Vice Chairman (RACVC)

Sue Kane, Regional Technical Committee Chairman (RTCC)

Kittia Carpenter, Regional Developmental Program Committee Chairman (RDPCC)

Norbert Bendixen, Illinois Administrative Committee Chairman (SACC: IL)

Patrick Hatmaker, Indiana Administrative Committee Chairman (SACC: IN)

Katie Haagen, Kentucky Administrative Committee Chairman (SACC: KY)

Michelle Kocan, Michigan Administrative Committee Chairman (SACC: MI)

Kristy Fries, Ohio Administrative Committee Chairman (SACC: OH)

Nancy Gibson, Regional Xcel Committee Chairman (RXCC)

Debbie Campbell, Regional Judging Director (RJD)

Augusta Lipsey, Regional Secretary and Hall of Fame Coordinator

**III. REGIONAL MEET ORGANIZATION**

The pathway of communication for the organization of the Regional Championships could be a more linear and simpler process. As a Regional Meet Director, Kristy Fries will take notes during the organization of the meet and present changes that could help with future Regional Championships. Changes will be discussed following the completion of all the Regional Championship Meets.

**IV. PROCEDURES FOR REPLACING JUDGES**

In the past when a judge pulls off a Regional Meet they have been replaced with a local judge. Based on the timing of the judge pulling off the meet, a judge from the same state could replace the judge who pulled off. The procedure for replacing a judge for a Regional Championship needs to be discussed and finalized. It is suggested that Char Christensen be consulted.

When a judge pulls off a DEV National or Eastern Championship, they must be aware that they may also be removed from the Regional Championship. A judge must do the Regional Championships in order to do Eastern’s or Nationals.

A standard operating procedure will be developed this summer with a spreadsheet of all action items.

**V. REGIONAL CONGRESS 2025**

Lyn Moskovitz contacted Tami about the dates and locations for the 2025 Region 5 Congress. She put out requests to the cities that we had suggested but received little to nothing back. Therefore, she is asking for suggestions of specific sites that the Regional Administrative Committee has worked with that she can contact. Suggestions will be presented to her as soon as possible.

**V. MEETING**

The next RAC meeting will be held April 15, 2024 at 9:00PM on Zoom.

**VI. ADJOURNMENT**

The meeting was adjourned at 10:21PM.

*Respectfully Submitted 4/2/24*

*Augusta A. Lipsey*

*Region 5 Administrative Committee Secretary*