

Region 5 Administrative Committee Meeting
February 12, 2025, 9:11 p.m.
Zoom

I. CALL TO ORDER

The meeting was called to order at 9:11pm by Regional Administrative Committee Chairman, Tami Schaafsma.

II. ROLL CALL

Present:

Tami Schaafsma, Regional Administrative Committee Chairman (RACC)
Kittia Carpenter, Regional Developmental Program Committee Chairman (RDPCC)
Norbert Bendixen, Illinois Administrative Committee Chairman (SACC: IL)
Patrick Hatmaker, Indiana Administrative Committee Chairman (SACC: IN)
Katie Haagen, Kentucky Administrative Committee Chairman (SACC: KY)
Michelle Kocan, Michigan Administrative Committee Chairman (SACC: MI)
Augusta Lipsey, Regional Secretary and Hall of Fame Coordinator

Absent:

Patrick Jordan, Regional Administrative Committee Vice Chairman (RACVC)
Sue Kane, Regional Technical Committee Chairman (RTCC)
Nancy Gibson, Regional Xcel Committee Chairman (RXCC)
Kristy Fries, Ohio Administrative Committee Chairman (SACC: OH)
Debbie Campbell, Regional Judging Director (RJD)

III. STATE MEETINGS

Illinois and Ohio will have a state meeting at the Regional Congress. Michigan will announce whether they will have a meeting at a later date.

IV. REGIONAL ATTENDANCE

Tami Schaafsma is asking each state chairman to survey their state to determine an estimate of the gymnast participation of the Xcel and Level 6-8 Regional Meets.

V. REGIONAL MEET UPDATE

- A. Tami is sending random Regional Meet information in pdf form as they are created. She is asking the committee to check them for accuracy.
- B. Facility contracts and medical contracts have been signed.
- C. Tyler has volunteered to provide medical assistance for the Level 6-8 and Level 9-10 Regional Meets. He is only asking for mileage and hotel expenses to be paid. He will supply all of the needed medical supplies.
- D. Tami is prepared to send out all the Regional Meet information including the hotel link except for the Level 6-8 Regionals. Sue Kane is still working on securing hotels in the Akron, OH area.
- E. Electronic payments will be available for gyms to pay for their entries into the Regional Championships. When using the square there is a 2.7% upcharge. Michelle will work with Tami on setting this up.

- F. The logo for the Regional T-Shirts is too busy. Katie will play around with it and work with Fine Designs to develop a logo that is acceptable.
- G. Kittia will order the awards. She will talk to Nancy about allowing her to order the Xcel Regional Championship medals with the DEV medals so that there will be a Possibility of a larger discount.
- H. Patrick and Michelle will work on the Banner, pins, gymnast awards and gym signage.
- I. Norbert will double check the equipment and matting that will be needed for each regional.
- J. Tami will donate most of the supplies needed for the regionals such as 4-5 printers, staplers, bells, etc.
- K. Dave Stiles will provide the laptop for coaches to register their athletes for Nationals.
- L. Midwest Gym Supply has agreed to transport meet supplies, banners, etc. to the different meet sites.
- M. Lennie Heffernan will do the announcing for the Level 9/10 Regional Championship and the Xcel Regional Championship. Michelle Kocan will announce the Level 6-8 Regional Championship.
- N. Sue Kane will be responsible for the judge's sign-up for volunteer hours. Judges must sign up by the end of the month. Local clubs will fill the rest of the volunteer slots.
- O. Patrick and Michelle will work on the venue set-up for the Level 9/10 and Xcel Regional Championships. Norbert will work on the venue set-up for the Level 6-8 Regional Championships.
- P. Michelle can get a person to supply a PA system for the Level 9/10 Regional Championship. Tami will check on the availability of a PA system at the Summit.
- Q. Michelle will contact Flip Fest to be a vendor at the Regional Championships.

VI. ADJOURNMENT

The meeting was adjourned at 10:20PM.

Respectfully Submitted 2/17/25

Augusta A. Lipsey

Region 5 Administrative Committee Secretary